**Wandin Park International Horse Event**

 **Refund Policy**

1. Refunds can only be negotiated through the Organising Committee for each competition; special circumstances may be dealt with on a case-by-case basis with the OC.

2. Withdrawal of entries prior to the advertised original close of entries date will be refunded with $15 deducted as an administration fee.

3. There will be no refund of entries for withdrawals after the originally published close of entries date, as the entry has been accepted and an entry has been offered.

4. If there are entries on a waiting list, for the same level as the withdrawal, the entry will be refunded less $15 administration fee.

5. Entries that do not meet Minimum Entry Requirements (MER) will be offered an entry in a level appropriate to the horse & riders MER status. If no appropriate level is available the entry may be refunded less 50% administration fee.

6. Entries that do not meet the required Registrations, both EA and FEI, will be offered an entry in a class appropriate to the horse & riders registrations. There will be no refund of entry fees or difference in fees for level/class. a. Entries without appropriate EA membership and EA horse registration may be subject to penalties listed under 'Strict Liability Offences and Penalties" in the Disciplinary By-Laws of Equestrian Australia. b. Entries to FEI events without FEI horse and rider, registration will not be accepted by the FEI entry system.

7. All withdrawals must be made by 4.00 pm on the day preceding the start of any phase of the event or as stated in the schedule. Athletes who do not declare their intention to withdraw may have their names forwarded to the State Eventing Committee. This is a common courtesy to the Organising Committee.

 **Substitution**

8. Any substitution of an entry, involving a horse or rider, after close of entries may be subject to a $50 fee, per change, and is at the discretion on the Organising Committee.

**Yarding and Camping Refunds**

9. Camping is refunded in full if the competitor is not camping and has notified their withdrawal prior to the advertised original close of entry UNLESS there has been a fee paid to book the site by the OC.

10. Camping fees for withdrawals notified after close of entries, maybe be refunded less a $15 administration fee after the event has concluded. Riders must contact OC after the event.

11. Stable/yard fees, including portable structures, will be fully refunded if withdrawals advised 4 days prior to the start date of the competition, unless a booking fee has been paid by the OC for reservation of the stables.

12. Stable /yard fees may not be refunded if advised later than 4 days prior to the start date of the competition, unless there is a waiting list and if so a $15 administration charge may be applied. The refund may not be processed until after the event.

13. If we charge a stable bond, it will be refunded after the event, if all conditions of the bond have been met.

**Cancelled Competition**

14. Entry fees, camping fees and stable/yard fees will be refunded less an administration fee of up to 50% for cancelled competitions.

15. Cancelled competitions are competitions that have not commenced any phases.

16. Portable stable/yard fees will not be refunded for cancelled events if the stables/yards have been specially erected at the venue prior to the advertised start of the event.3

**FEI Equine Anti-Doping and Controlled Medication Testing Fees**

17. FEI Equine Anti-Doping and Controlled Medication Testing fees will be refunded, if the withdrawal is notified prior to the advertised original close of entries. The refund will be processed after the conclusion of the competition.